

**Minutes of the Regular Meeting**

**of the South Park Township**

**Board of Supervisors**

**November 10, 2025**

**Pledge of Allegiance**

**Roll Call**

Ed Snee presiding. Board members Brian Lucot and Lawrence Vogel were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief McDonough; Irv Firman, Solicitor; Tom Bonidie, Code Enforcement Officer; and Aaron Laughlin, Director of Public Works.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, October 13, 2025 – After the regular meeting to discuss personnel issues.

Thursday, October 23, 2025 – Informational meeting with South Park Soccer Association.

Thursday, November 6, 2025 – Informational meeting with athletic associations.

Monday, November 10, 2025 – Prior to the regular meeting to discuss personnel issues.

**PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.**

**ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.**

**THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING.**

**COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M., MONDAY, November 10, 2025.**

Mrs. Fosbaugh stated that no comments, phone calls or emails were submitted.

**CALL ON THE PEOPLE**

**Danielle Strimlan, 260 Carothers Ave**— Ms. Strimlan was seeking information regarding the Phoenix Reclamation Park, stating that an article had been posted in the Tribune Review stating that it would be downsizing. Mrs. Fosbaugh stated that all the Township had been made aware of was that the Park was downsizing, but had no further details.

**Action on Minutes**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the minutes of the Regular Meeting of the Board of Supervisors held on October 13, 2025. All members voted aye. Motion carried.

**Action on Invoices for October, 2025**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the payment of invoices for the month of October, 2025. All members voted aye. Motion carried.

**Action to Release Maintenance Bond - Summit Station Phase 1**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the request submitted by the Developer, T & R Properties, for the release of Maintenance Bond CIC1947619, in the amount of \$410,466.00, which was posted to guarantee the completion of the public improvements for the project identified as Summit Station Phase 1, located off of Brownsville Road; as recommended by the Township Engineer. All members voted aye. Motion carried.

**Action to Release Grading Maintenance Bond - Joanna Boutilier & Daniel Patton - 2033 Pinnacle Way**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the request submitted by Joanna Boutilier and Daniel Patton for the release of the Grading Maintenance Bond in the amount of \$2,931.75, which was posted to guarantee the completion of the grading activities located at 2033 Pinnacle Way; as recommended by the Township Engineer. All members voted aye. Motion carried.

**Action on Contribution Agreement - Pennsylvania-American Water Co. and Township of South Park - Reimbursement of Paving Costs Associated with the Rt. 88 Intersection Project**

Motion by Mr. Lucot, seconded by Mr. Vogel, to ratify the Contribution Agreement by and between the Township of South Park ("Township") and Pennsylvania-American Water Company ("PAWC"), which provides for the reimbursement of paving costs by PAWC to the Township in the amount of \$23,709.40 associated with the project identified as the Rt. 88 Intersection. All members voted aye. Motion carried.

**Action on Release and Waiver Agreement - Columbia Gas of Pennsylvania, Inc. and South Park Township - Reimbursement of Paving Costs Associated with the Rt. 88 Intersection Project**

Motion by Mr. Lucot, seconded by Mr. Vogel, to ratify the Release and Waiver Agreement by and between South Park Township ("Township") and Columbia Gas of Pennsylvania, Inc. ("Columbia"), which provides for the reimbursement of paving costs by Columbia to the Township in the amount of \$51,886.25 associated with the project identified as the Rt. 88 Intersection. All members voted aye. Motion carried.

**Action on Payment Request No. 2 - Davis Garage Doors - Public Works Building Improvements and Addition**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Payment Request No. 2 for the project identified as the Public Works Building Improvements and Addition, as submitted by Davis Garage Doors, Inc., the Contractor installing the new garage doors, in the amount of \$7,116.00; as recommended by the Project Engineer. All members voted aye. Motion carried.

**Action on Change Order No. 1 - VS&H Construction Co., LLC - Addition of Material - Slope at Rt. 88 Intersection Project**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Change Order No. 1 in the amount of \$16,956.82 as submitted by VS&H Construction Company LLC, the Contractor for the landscaping component of the Rt. 88 Intersection Project, which allows for the placement of river rock throughout the design to reduce future maintenance costs; as recommended by the Project Engineer. All members voted aye. Motion carried.

**Action on Payment Request No. 1 - McGervey Electric - Landscaping and Lighting Improvements - Slope at Intersection of Brownsville Road and Rt. 88**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Payment Application No. 1 for the project identified as the Landscaping and Lighting Improvements - Slope at Intersection of Brownsville Road and Rt. 88, as submitted by McGervey Electric in the amount of \$32,985.00, for the work completed to date; as recommended by the Project Engineer. All members voted aye. Motion carried.

**Action on Payment Application No. 7 and Final - Rt. 88 and Brownsville Road Improvement Project - Michael Facchiano Contracting, Inc.**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Payment Application No. 7 and Final for the project identified as the Rt. 88 and Brownsville Road Intersection Improvement, as submitted by Michael Facchiano Contracting, Inc. in the amount of \$87,587.71, for the work completed to date; as recommended by the Project Engineer. All members voted aye. Motion carried.

**Action on Payment Application No. 3 - Mechanical Contractor - Air Systems Mechanical - Public Works Building Improvements and Addition**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Payment Application No. 3 for the project identified as the Public Works Building Improvements and Addition, as submitted by the Mechanical Contractor, Air Systems Mechanical, in the amount of \$10,332.00, for the work completed to date; as recommended by the Project Engineer. All members voted aye. Motion carried.

**Action on Payment Application No. 3 - Plumbing Contractor Huckestein Mechanical Services - Public Works Building Improvements and Addition**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Payment Application No. 3 for the project identified as the Public Works Building Improvements and Addition, as submitted by the Plumbing Contractor, Huckestein Mechanical Services, in the amount of \$27,456.23 for the work completed to date; as recommended by the Project Engineer. All members voted aye. Motion carried.

**Action on Payment Application No. 4 - Electrical Contractor McGervey Electric - Public Works Building Improvements and Addition**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Payment Application No. 4 for the project identified as the Public Works Building Improvements and Addition, as submitted by the Electrical Contractor, McGervey Electric, in the amount of \$8,145.00 for the work completed to date; as recommended by the Project Engineer. All members voted aye. Motion carried.

**Action on Payment No. 2 and Final - Wilson Park Lighting - Conduit - Dom Folino Construction, LLC**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Payment Application No. 2 and Final in the amount of \$17,705.45, as submitted by Dom Folino Construction, LLC, for the work completed to date on the project identified as Wilson Park Lighting - Conduit; as recommended by the Project Engineer. All members voted aye. Motion carried.

**Action on Payment Request No. 1 - 2025 Township-Wide Sanitary Sewer Rehabilitation - Insituform Technologies**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Payment Request No. 1 in the amount of \$268,427.42, as submitted by Insituform Technologies, for the work completed to date on the project identified as the 2025 Township-Wide Sanitary Sewer Program; as recommended by the Project Engineer. All members voted aye. Motion carried.

**Action on Engineering Costs - MS Consultants, Inc. - Cardox Road Storm Sewer Relining Project - CD 50 3.12.8**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the Proposal submitted by MS Consultants, Inc. in the amount of \$6,682.00 to prepare the engineering work associated with the Community Development Project, being CD 50 3.12.8, Cardox Road Storm Sewer Relining Project, including but not limited to the preparation of plans, specifications, and bid documents for bidding purposes. All members voted aye. Motion carried.

**Action on Purchase of Generator - Public Works Department - Generator Source**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the purchase of a Cummins generator from the firm Generator Source for use by the Public Works Department in the amount of \$41,429.00, as recommended by the Project Engineer. All members voted aye. Motion carried.

**Action on Resignation - Kristi M. Smith - Part-Time Administrative Clerk**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the resignation of Kristi M. Smith from the position of part-time Administrative Clerk with South Park Township, effective Friday, December 5, 2025, at the close of the business day. All members voted aye. Motion carried.

**Action on Resolution No. 11-25**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Resolution No. 11-25 - A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROVING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF A PARCEL OF VACANT PROPERTY KNOWN AS BLOCK AND LOT NUMBER 772-L-308, LOCATED ON ANNETTE AVENUE, WOULD BE IN ACCORD WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY. All members voted aye. Motion carried.

**Action on Resolution  
No. 12-25**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Resolution No. 12-25 - A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE EXECUTION AND SUBMISSION OF A KEYSTONE GRANT FOR PUBLIC LIBRARY FACILITIES APPLICATION FOR THE DEVELOPMENT AND CONSTRUCTION OF A NEW ADDITION TO THE SOUTH PARK TOWNSHIP LIBRARY ON A PORTION OF PROPERTY OWNED BY SOUTH PARK TOWNSHIP. All members voted aye. Motion carried.

**Action on Assessment  
Change  
Reimbursements -  
Jordan Tax Service,  
Inc.**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Township real estate tax refunds for the tax years 2021, 2022, 2023, 2024, and 2025, as a result of successful appeals at the County level, as requested by Jordan Tax Service, Inc. in correspondence dated October 8, 2025. All members voted aye. Motion carried.

**Action on  
Reimbursement -  
Reconstruction  
Training - Sgt.  
Richard Griffith**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the request for reimbursement in the amount of \$662.70, as submitted by Sgt. Richard Griffith, for expenses incurred during a Reconstruction Training class held in Pocono, PA, on September 29 - October 3, 2025. All members voted aye. Motion carried.

**Action on MS4 Report  
– October, 2025**

Mrs. Fosbaugh explained that the following is the MS4 report for October dated November 10, 2025. MS4 is the acronym for Municipal Separate Storm Sewer System.

1. The part-time litter collection employee continued with collection activities, weather permitting, on Township streets to prevent trash from impacting the function of the stormwater inlets.
2. Four (4) storm inlets were rebuilt by the Public Works Department in October.
3. The 2025 Township-Wide Sanitary Sewer Program is completed.
4. Pennsylvania American Water Company is in the process of placing permanent asphalt patches on a number of Township streets that were referenced last month. Complete restoration of the streets will be undertaken in the spring of 2026. PAWC continues to clean the inlets located on these streets.
5. The Public Works Department continued with outfall inspections.
6. The SHACOG vactor truck was in the Township in October for one week. The vactor was flushing problematic areas.

7. One component of the Rt. 88 project included the replacement of aged gas and water lines. During the project, it was determined that the storm sewers in the area were clogged with debris. The utility companies cleaned, repaired and/or replaced the affected lines, depending upon the condition. Rt. 88 in this area was subsequently paved after the utility repairs were completed. The Township was reimbursed for the costs in the amount of approximately \$76,000. The road was correctly crowned during the process and storm water is properly draining which is helping to protect the freshwater supply.

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the MS4 Report for the month of October, 2025. All members voted aye. Motion carried.

**Police Chief's Report**

The Police Chief's Report for October, 2025:

Calls for Service	571
Arrests	5
Traffic Citations	24
Warning Citations	74
Reportable Accidents	7
Non-Reportable Accidents	8
Fire Calls	16
Emergency Medical Assists to Tri-Community EMS	76
Deer Struck by Vehicles	3

Chief McDonough added that during the Township Environmental Day in October, the Police Department, in cooperation with the Drug Enforcement Administration, collected 250 pounds of unwanted prescription drugs. There was also a satellite event sponsored by Allegheny County Sheriff's Department, that took place in South Park Township in October, offering licensure for Concealed Carry Permits. During this event, 1,012 permits were issued, making this the largest number of permits issued at a single event in Allegheny County in 2025. Motion by Mr. Lucot, seconded by Mr. Vogel, to accept the Police Chief's report for the month of October, 2025. All members voted aye. Motion carried.

**Supervisors' Comments**

**Mr. Vogel** – Mr. Vogel stated that at the meeting with the sports associations, it sounded like they had a lot of successes this year, he also thanked the Public Works department for maintaining the fields. Mr. Vogel stressed that weather change will affect road conditions, and to please drive safely. He wished a Happy Veteran's Day to all the veterans, stating that the VFW would be having their event tomorrow at 11:00 am and that all are invited.

**Mr. Lucot** – Mr. Lucot thanked all the attendees for coming to the meeting tonight. He wished everyone a Happy Veteran’s Day, and Happy Thanksgiving.

**Mr. Snee** – Mr. Snee thanked everyone for all the assistance he received while he was away.

**Adjournment**

Motion by Mr. Lucot, seconded by Mr. Vogel, to adjourn the meeting. All members voted aye. Motion carried.

**Time: 7:25 p.m.**